

ROYDON PARISH COUNCIL

<http://roydon-disspc.norfolkparishes.gov.uk>

You are summoned to a meeting of Roydon Parish Council which will be held on Tuesday 27th October 2015 at 7:15pm in the Parish Room, St. Remigius Church

Anne Panella

**Parish Clerk
20th October 2015**

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. RESIDENTS FORUM** – for the public to raise concerns and offer comments
- 4. APPROVAL OF MINUTES** – of the meeting held on 29th September 2015
- 5. MATTERS ARISING AND THOSE NOT SHOWN ON THE AGENDA**
- 6. ACCOUNTS FOR PAYMENT**

6.1	Anne Panella	Clerks Salary: October	£320.03
6.2	HMRC	Month 7	£80.20
6.3	Anne Panella	Expenses: printing and postage	£17.46
6.4	EON	Electricity (credit)	(422.54)
6.5	Anglian Water	Water to allotments	£52.45
6.6	Mazars	Annual Return Fee	150.00
		TOTAL	£620.14

7. MONTHLY INCOME AND EXPENDITURE REPORT

	Current	Deposit	Total
Bal B/F 03.09.2015	£16,660.75	£7,825.70	£24,486.45
Total Receipts to 02.10.15	£ 9,297.00	£0.98	£9,297.98
	£25,957.75	£7,826.68	£33,784.43
Total Outgoings to 02.10.15	£ 316.62	£0.00	£ 316.62
	£25,641.13	£7,826.68	£33,467.81
Inter Account Transfers Sept 2015	£0.00	£0.00	£0.00
Closing Balance 02.10.15	£25,641.13	£7,826.68	£33,467.81

- 8. RECEIPT OF EXTERNAL AUDIT REPORT**
- 9. WAR MEMORIAL**
 - 9.1 Annual Remembrance Wreath
- 10. HIGHWAYS**

- 11. STREET LIGHTS**
- 12. BREWERS GREEN**
- 13. PLANNING**
- 14. CORRESPONDENCE – Outgoing**
 - 13.1 Highways and Street Lighting (emails)
 - 13.2 Correspondence with Barclays
 - 13.2 Agenda and Minutes
 - 13.4 Invoices to Allotment holders
- 15. CORRESPONDENCE – Incoming**
 - 14.1 Invoices (various)
 - 14.2 Allotment payments
- 16. FOR INFORMATION AND/OR FURTHER ACTION**
 - 16.1 Notice Boards
 - 16.2 Village Sign
 - 16.3 Parish Partnership
- 17. REPORT FROM DISTRICT COUNCILLOR** (to be circulated)
- 18. REPORT FROM COUNTY COUNCILLOR** (to be circulated)
- 19. ANY OTHER BUSINESS/ITEMS FOR NEXT AGENDA**
- 20. DATE AND TIME OF NEXT MEETING:** Tuesday 24th November 2015 at 7:15pm in the Parish Room, St. Remigius Church. Agenda Items to Clerk by 13th November

Members have a statutory legal duty under the local Government Act 2000, to declare any personal or prejudicial interests they may have in items contained in the above agenda.