

ROYDON PARISH COUNCIL

Minutes of the Parish Council meeting held in the Parish Room, St. Remigius Church on Tuesday 28th July 2015 at 7.15 pm

Present:	David Bartrum	DB	
	Andrew Daniels	AD	
	David Goldson	DG	District Councillor
	Pam Murton	PM	
	Jenny Shorter	JS	
	John Taylor	JT	Vice Chair
In attendance	Jenny Chamberlin	JC	County Councillor
	Anne Panella	AP	Clerk

Action

Apologies for Absence

124 Were received from P Curson and E Taylor

Declarations of Interest

125 None were received.

Residents Forum

126 Footpath from Cricks Walk to the Green: this remains in a poor condition with brambles encroaching across the path. Highways Rangers have been informed previously but do not appear to have responded. Clerk to follow up and request the path is included in maintenance programme. **AP**

127 Minutes on the website: the *approved* Minutes are available on the website. The July Minutes, being draft, had not been included but will be in future, marked 'Draft'.

128 Speed of traffic on Old High Road towards Diss: the limit of 30mph is regularly exceeded by traffic on this stretch of road. It was suggested that the Parish Council could take part in the Community Speed Watch, whereby local volunteers monitor traffic speeds in various locations, usually on a programme with other villages; the equipment is loaned by Highways and training is provided. Although there is a flashing 30pmh sign when leaving Diss it was suggested could this be turned around, although on the opposite side of the road. DB will visit the area and report to the next meeting. Clerk to contact Diss Town Council and confirm it they loan their speed equipment and provide the requisite training. **AP**

129 Crossing near Tottington Lane: in answer to a request for seeking a crossing at this location near the school it was confirmed that the cost would be prohibitive and is not likely to be considered by Highways until the current redevelopment programme at the school is completed.

130 Dog Fouling: dog owners appear to be responsible and bag the dog mess but are then leaving the bags at the side of the pavement. There are currently five *doggy bins* in the village and they are emptied regularly; the Parish Council has a contract with SNC and the cost is approx £65 per

bin/annum and frequent requests are included in the Roydon Herald for dog owners to properly dispose of the bags in the bins provided.

- 131 Street Lighting: the light on Twiss Close has been notified to Pearce & Kemp as not working; in addition lights on Copeman Road were confirmed has not functioning. It was noted, however, that the contractor is finding it increasingly difficult to source spare parts for the older lighting columns. The Parish Council is proposing to conduct a survey on the entire lighting stock in order to compile a refurbishment programme. It is not possible for the County Council to adopt any street lighting currently owned by Parish and Town Councils unless the columns meet minimum standards of repair. The Parish Council currently spends up to £7K per annum on a maintenance programme.
- 132 Allotments: a number of queries were raised by the allotment holders present:
- communications with the Parish Council are insufficient
 - why was a notice board was placed on the side of the toilet cubicle?
 - a digger has been using the allotment access road to carry out works to a nearby house which has caused damage to the carpark
 - why was the gate provided to the allotments
- 133 It was confirmed that the Chairman had visited the Allotments in the past month and had spoken with many of those present at that time. The gate was provided in response to a request from several of the allotment holders but the choice and provision of the lock was the responsibility of the Allotment Holders.
- 134 It was suggested that the allotment holders could form a committee and, each month, send a representative to the Parish Council meeting. A letter from the Chairman has been prepared and is to be sent to all allotment holders with regard to communications with a view to communicating with all allotment holders via email.
- 135 A long and detailed discussion was held on the queries raised above; after 40 minutes the Chairman closed Residents Forum; one resident requested it be minuted that insufficient time had been provided to address all the issues raised.

Minutes of the meeting held on 30th June 2015

- 136 J Shorter was not present and had offered apologies for the meeting.
Minute 93: *Brewers Green*, not *Rose Green*.
- 137 The Minutes were approved and signed by the Chairman with the above amendments.
- Matters Arising**
- 138 Parish Boundary: following discussion on the boundary of the parish it was agreed that DG/PC/AD will meet and report to the next meeting.
- 139 Minute 97 De Morley Close: the majority of homeowners have cut back the shrubs from the footpath.

140 Minute 99 Village Hall Booking Clerk: the current postholder has agreed to remain until a replacement is appointed.

141 Minute 120 Gate for pedestrian access at Village Hall: following discussion at the Village Hall Committee JC will request the County Council Safety Officer write formally to the Parish Council to clarify queries that have arisen which can then be forwarded to the Village Hall.

Accounts for Payment

142 **Resolved:** to approve the payments. Proposed by DG, seconded by PM. All in agreement.

Pearce & Kemp	Street Lighting (Standing Order)	£158.26
Anglian Water	Allotments: April to June 2015	£24.60
Aubrey Burrows	Stationery and Printing	£117.01
Anne Panella	Salary: July	£320.23
HMRC	PAYE: July	£80.00
EON	Electricity (credit)	(765.82)
J M Crerer	Grass Cutting/Hedge Trimming	£435.00
	TOTAL	£1135.10

Monthly Income and Expenditure Report

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	Current	Deposit	Total
Bal B/F 04.06.15	£19,345.74	£7,824.65	£27,170.39
Receipts to 02.07.15	£0.00	£1.05	£1.05
	£19,345.74	£7,825.70	£27,171.44
Outgoings to 02.07.15	£1,549.89	£0.00	£1,549.89
	£17,795.85	£7,825.70	£25,621.55
Inter Account Transfers June 2015	£0.00	£0.0	£0.00
Closing Bal 02.07.15	£19,695.85	£7,825.70	£25,621.55

144 Noted that £1K is earmarked for the Green and recycling income, currently £250 per annum, is to be used for enhancements.

Highways

145 Road diversions: it was noted that the diversions recently put in place to carry out essential maintenance was confusing; in addition the Parish Council has not been informed that Snow Street is to be closed for five weeks to carry out work on the new power line from Snetterton, as the Parish Council believe it to be sited in Diss. DG has requested that Highways inform the Parish Council and himself with regard to any proposed diversion notices.

- 146 Power outages in Brewers Green can be expected for several months as overhead lines are placed underground. JT confirmed that flyers had been distributed and Highways staff had provided residents with information about the proposed power cuts; times, length of power cut etc.

Street Lights

- 147 Replacement Programme: the cost of conducting a survey on the 74 columns that the parish council is responsible for is £5 per column, payable in advance. Agreed to proceed with the survey, a template of which has been received and will provide detailed analysis of the lighting stock in order to consider a refurbishment programme. Amey to be informed and request the survey placed on the works programme.

Review Allotment Rents

- 148 To carry forward to the next meeting.

Brewers Green

- 149 In PCs absence it was noted that drainage work around the pond will take place shortly. The Green will be cut in September and cuttings removed.

Planning

- 150 The following applications were approved by the Parish Council:

2015/1324: 12 De Morely Close: New front dormer to extend existing room over garage

2015/1283: Dene Side, High Road: Variation of condition 2 of Planning Permission 2003/1028/CU. To increase max number of children to 20 at any one time

Correspondence Outgoing

- 151 8 x Minutes/Agendas
Correspondence with Barclays
Highways and Street Lighting contractors

Correspondence Incoming

- 152 Invoices (various)
The Clerk magazine

Report from District Councillor

- 153 SNC is showing a £300K revenue surplus at the end of the first quarter. Notable successes are the 50% increase in the use of the Early Help Hub which seeks to resolve issues within communities at an early stage; provision of a further 110 affordable house; 411 more business units since 2013.
- 154 A balanced budget is predicted for 2016/17 and 2017/18 but a potential shortfall of £1 million in subsequent years.
- 155 A draft Housing Strategy is due to be released for consultation shortly with the aim of ensuring '*... all residents have access to and are able to maintain a good quality home that meets their needs and aspirations*'.

156 Work is on-going to identify permanent Gypsy and Traveller sites throughout the District; 35 additional pitches are required to be delivered up to 2031

Report from County Councillor

157 Community Home Care is being reviewed and the pilot has commenced in West Norfolk. Traditionally home care was based on a set of timed tasks, but the review is to focus on enhancing a clients quality of life by achieving goals and outcomes; supporting people to stay in their own homes for longer; provide flexible services and solutions which best suit the client.

158 An amnesty on hazardous waste will be held at all Waste Collection Sites on 5th and 6th September.

159 The footpath along the A1066 has been reported to Diss Highways Committee as 'live'; the start date has yet to be confirmed.

Any Other Business

160 There being no other business the meeting closed at 9.00 pm

Date and Time of Next Meeting

161 Tuesday 29th September, 7.15 pm in Parish Room, St. Remigius Church.